



DEPARTMENT OF HEALTH

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Dennis R. Schrader, Acting Secretary

Office of Procurement and Support Services

Queen Davis, Acting Director

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Request for Proposals (RFP)
WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM
LOCAL AGENCY IN MONTGOMERY COUNTY
AND TARGETED AREAS OF PRINCE GEORGE'S COUNTY
MDH OPASS#21-18717/eMMA# BPM022805

Addendum #2

Issued: March 12, 2021

All persons who are known by the Issuing Office to have received the above-mentioned RFP are hereby advised of the following revisions to the RFP:

Page 41 RFP Section 5.3 Volume I - Technical Proposal NOW READS:

F. Offeror Technical Response to RFP Requirements and Proposed Work Plan (Submit under TAB E)

7) The Offeror shall submit a sample budget for an estimated annual award of \$24,796,817 for serving approximately 30,615 WIC participants. The Offeror shall use the WIC Program Budget Package Instructions (Appendix 5) in preparing the following budget pages:

- a) Program Budget (4542A);
- b) Schedule of Salary Costs (4542D); and
- c) Schedule of Special Payments Payroll Costs (4542E).

The Sample Budget Package (Appendix 8) will be used to evaluate the Offeror's understanding of the type of expenditures required to administer the WIC Program.

Page 41 RFP Section 5.3 Volume I - Technical Proposal REVISED TO READ:

F. Offeror Technical Response to RFP Requirements and Proposed Work Plan (Submit under TAB E)

7) The Offeror shall submit a sample budget for an estimated annual award of \$4,964,483 for serving approximately 30,615 WIC participants. The Offeror shall use the WIC

Program Budget Package Instructions (Appendix 5) in preparing the following budget pages:

- a) Program Budget (4542A);
- b) Schedule of Salary Costs (4542D); and
- c) Schedule of Special Payments Payroll Costs (4542E).

The Sample Budget Package (Appendix 8) will be used to evaluate the Offeror's understanding of the type of expenditures required to administer the WIC Program.

Page 46 RFP Section 5.4 Volume II – Financial Proposal (second paragraph) NOW READS:

The Contractor will be reimbursed for services performed from the Maryland WIC Program dependent on availability of funding in accordance with USDA regulations. The payment will therefore be the same regardless of which Offeror is selected for award, and the award recommendation will be based solely upon the Offeror's overall technical ranking. The State WIC Agency will fund the Contractor an estimated total, not to exceed \$24,796,817 for the period of five years based on the assigned caseload to be served and the base funding in accordance with the Local Agency Policies and Procedures. This Contract is subject to the availability of federal funds. This funding is based on an initial caseload of 30,615 participants and the WIC funding amounts presently in effect as specified above. Additional funding may be available during the Contract period from the USDA for special initiative projects such as but not limited to Breastfeeding Promotion, Breastfeeding Peer Counselors, and obesity prevention programs.

Response

Page 46 RFP Section 5.4 Volume II – Financial Proposal (second paragraph) REVISED TO READ:

The Contractor will be reimbursed for services performed from the Maryland WIC Program dependent on availability of funding in accordance with USDA regulations. The payment will therefore be the same regardless of which Offeror is selected for award, and the award recommendation will be based solely upon the Offeror's overall technical ranking. The State WIC Agency will fund the Contractor an estimated total, not to exceed \$24,796,817 for the period of seven years based on the assigned caseload to be served and the base funding in accordance with the Local Agency Policies and Procedures. This Contract is subject to the availability of federal funds. This funding is based on an initial caseload of 30,615 participants and the WIC funding amounts presently in effect as specified above. Additional funding may be available during the Contract period from the USDA for special initiative projects such as but not limited to Breastfeeding Promotion, Breastfeeding Peer Counselors, and obesity prevention programs.

All other terms and conditions remain unchanged.

This Addendum is issued under the authority of State Procurement Regulations, COMAR 21.05.02.08 and with the approval of the Procurement Officer MDH.

March 12, 2021

Date

Queen Davis

Queen Davis

Procurement Officer, OPASS

ADDENDUM # 2 ACKNOWLEDGEMENT OF RECEIPT FORM

I acknowledge receipt of Addendum #2 to **RFP MDH OPASS#21-18717 “WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM LOCAL AGENCY IN MONTGOMERY COUNTY AND TARGETED AREAS OF PRINCE GEORGE’S COUNTY”** dated March 12, 2021.

Vendor’s Name

Authorized Signatory – (Print/Type)

Signature

Date

To be submitted with Offeror’s proposal response.

ADDENDUM # 2